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**Therapy Re-Evaluation (NON-OASIS EVALS)**

MAKE SURE TO DOCUMENT AND EMPHASIZE SKILLED NEED DURING RE-EVALUATION! Please review each company protocol for re-evaluation guidelines. Per the general rules and regulations for Colorado, a patient must be re-evaluated at least once every 30 days.

Time Frame for planning End of Frequency re-evaluation visit:

* If you know you want to change your discharge visit to a Re-evaluation visit, please do the following 1 week or more prior to re-evaluation visit to make sure your visit type is changed.
	+ Call physician’s office for verbal orders – make sure to take note of who you talked to, date, and time
	+ Enter a new **ORDER** – utilize the following template: “Request to change D/C visit to Re-Evaluation and request to continue (DISCIPLINE) intervention at (FREQUENCY) effective (DATE) to address (DEFICITS).Verbal Orders received from (NAME) at (DOCTOR'S NAME) office at (TIME) on (DATE).
	+ Please review company protocols for specific guidelines

\*\*\*If you are unable to schedule the pt for re-evaluation within the 30 day window, please call the agency to discuss possible nonbillable DC. If the re-evaluation is within the 30 days, and needs to be replotted to the following Medicare week, please call physician for verbal orders to cover your additional visit, complete a communication note, and complete an order for 1w1 (for example) to cover re-evaluation visit stating reason and Physician was agreeable to the delay.

Complete therapy visit – make sure to get patient signature in ZUUM app, write down vitals in pt’s folder if available, write down next visit on pt’s calendar

-Vitals are required at every visit, unless declined by patient (in which case you’ll need to document – declined vitals)

Enter new frequency into ZUUM app (if frequency is changed)

-Visits in ATS Kinnser will be plotted when frequency is approved

Complete documentation

Make sure you are showing skilled need and changes (progression/regression) each visit and your documentation includes the following:

1. A written statement regarding the comparison of current measurements to previous measurements (just listing current measurements is not enough)
2. A written statement regarding the therapist’s determination of the effectiveness of therapy or lack thereof.

Without these two statements the re-evaluation is considered incomplete and will be denied along with all visits made after the re-evaluation

Go by cert dates in the documentation system – if you notice it is different than ZUUM, notify the office